

CRITERIA FOR ADMISSION TO PRE SCHOOL FOR THE SESSION 2012-2013

S. No.	Criterion	Max Points
1.	Neighbourhood criterion Residence in areas < 5 km or Distance beyond 5 km on school bus routes using school transport	15
2.	Sibling (only for 1 Sibling)	20
3.	Ward of Alumni	20
4.	Transfer Case / Children of Personnel of Defence and paramilitary forces	20
5.	Single Parent	10
6.	Girl Child - Single Child	10
7.	First Child	05
	Total	100

CRITERIA FOR ADMISSION TO PRE-PRIMARY FOR THE SESSION 2012-2013

S. No.	Criterion	Max Points
1.	Neighbourhood criterion Residence in areas < 5 km or Distance beyond 5 km on school bus routes using school transport	15
2.	Sibling (only for 1 Sibling)	20
3.	Ward of Alumni	20
4.	Transfer Case / Children of Personnel of Defence and paramilitary forces	20
5.	Single Parent	10
6.	Girl Child - Single Child	10
7.	First Child	05
	Total	100

Admission Schedule

Schedule	General Category	EWS Category
Date of Issue of Registration Forms.	2 nd Jan'12 to 6 th Jan'12 (Except Saturday, Sunday & Holidays) (10a.m. to 12 noon)	2 nd Jan'12 to 16 th Jan'12 (Except Saturday, Sunday & Holidays) (3 p.m. to 3:30 p.m.)
Date of Submission of Registration Forms.	2 nd Jan'12 to 16 th Jan'12 (Except Saturday, Sunday & Holidays) (10a.m. to 12 noon)	2 nd Jan'12 to 16 th Jan'12 (Except Saturday, Sunday & Holidays) (3 p.m. to 3:30 p.m.)
Dates of Admission Announcements	1 st Feb'2012	1 st Feb'2012
Fees to be paid	2 nd Feb and 3 rd Feb'2012	-
Date of Admission formalities	2 nd Feb and 3 rd Feb'2012	8 th Feb and 9 th Feb'2012
Closure of Admission Process	31 st March 2012	31 st March 2012

Seat Position

Session 2012-13

<i>Category</i>	<i>Pre School</i>
<i>General</i>	<i>40</i>
<i>EWS (25%)</i>	<i>20</i>
<i>Staff (5%)</i>	<i>4</i>
<i>Management Quota (20%)</i>	<i>16</i>
<i>Total Seats</i>	<i>80</i>

Seat Position

Session 2012-13

<i>Category</i>	<i>Pre-Primary</i>
<i>General</i>	<i>80</i>
<i>EWS (25%)</i>	<i>40</i>
<i>Staff (5%)</i>	<i>8</i>
<i>Management Quota (20%)</i>	<i>32</i>
<i>Total Seats</i>	<i>160</i>

Pre School

Age Criterion

3+ as on 31st March 2012

(Born between - 1st April'08 - 31st March'09)

Pre-Primary

Age Criterion

4+ as on 31st March 2012

(Born between - 1st April'07 - 31st March'08)

At the time of registration parents have to submit the self attested photocopy of the following documents:-

- Municipal Birth certificate of the child.
- Proof of Residence (copy of Driving Licence/Ration card/ Passport/ Election ID/ Bank passbook, Telephone Bill, Electricity Bill)
- Alumni-Class XII School leaving certificate with the scholar number.
- Certificate from employer stating that the parent is in a transferable job.
- Proof of single parent status - Court Decree/ Affidavit duly attested by the Notary/ Death Certificate
- Proof of First Child duly certified by Government Doctor (if applicable)

Instructions for Registration Form for Admission - 2012-13

1. At the time of registration, parents have to submit only self attested photocopy of the following documents. Originals will be checked at the time of admission.
 - Municipal Birth Certificate of the child.
 - Proof of Residence (copy of Driving License Ration Card / Passport / Election ID / Bank passbook)
 - In case of Alumni - Class XII School leaving certificate with scholar number.
 - Certificate from Employer stating that the parent is in a transferable job.
 - Proof of First Child duly certified by Government Doctor (if applicable)
 - Proof of single parents status.
2. All details must be filled in **CAPITAL LETTERS** only
3. Please fill the details carefully keeping in mind that the spellings and dates filled once will be carried in all future official documents like passport, board marksheets, certificates and cannot be changed later.
4. Please enter full names rather than short forms, e.g. fill Ravi Kumar Saxena, not R.K.Saxena. CBSE does not permit a change, at a later date i.e from full form to short form or vice-versa.
5. In case of separated parents, please fill the name of biological father / mother.
6. Kindly keep a photocopy of the applications form of the candidate and take note of the registration number for all future reference.
7. The list of selected candidates will be available on our school's website www.birla.ac.in and school's notice board.
8. Registration does not guarantee admission.